

**Communications and Constituency Relations Allowance  
Mayor's Office  
January 1 to December 31, 2018**

<i>Payment Date</i>	<i>Doc #</i>	<i>Description</i>	<i>Amount</i>	<i>GST Rebate</i>	<i>Total</i>
15-Jan-18		Payroll Costs for Policy & Communications Advisor (January 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Jan-18		Payroll for Policy & Communications Advisor (January 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Jan-18		Payroll Costs for Policy & Communications Advisor (January 16 - 31)	\$ 443.75	\$ -	\$ 443.75
31-Jan-18		Payroll for Policy & Communications Advisor (January 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
2-Feb-18	R580500	Contract services for Social Media Manager (January 2018)	\$ 229.69	\$ 10.94	\$ 218.75
15-Feb-18		Payroll Costs for Policy & Communications Advisor (February 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Feb-18		Payroll for Policy & Communications Advisor (February 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
28-Feb-18		Payroll Costs for Policy & Communications Advisor (February 16 - 28)	\$ 443.75	\$ -	\$ 443.75
28-Feb-18		Payroll for Policy & Communications Advisor (February 16 - 28)	\$ 3,125.00	\$ -	\$ 3,125.00
1-Mar-18	R593009	Contract services for Social Media Manager (February 2018)	\$ 771.75	\$ 36.75	\$ 735.00
15-Mar-18		Payroll Costs for Policy & Communications Advisor (March 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Mar-18		Payroll for Policy & Communications Advisor (March 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Mar-18		Payroll Costs for Policy & Communications Advisor (March 16 - 31)	\$ 443.75	\$ -	\$ 443.75
31-Mar-18		Payroll for Policy & Communications Advisor (March 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Mar-18	R593016	Contract services for Social Media Manager (March 2018)	\$ 1,595.25	\$ 75.25	\$ 1,520.00
15-Apr-18		Payroll Costs for Policy & Communications Advisor (April 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Apr-18		Payroll for Policy & Communications Advisor (April 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
30-Apr-18		Payroll Costs for Policy & Communications Advisor (April 16 - 30)	\$ 443.75	\$ -	\$ 443.75
30-Apr-18		Payroll for Policy & Communications Advisor (April 16 - 30)	\$ 3,125.00	\$ -	\$ 3,125.00
1-May-18	R593033	Contract services for Social Media Manager (April 2018)	\$ 2,899.90	\$ 129.50	\$ 2,770.40
15-May-18		Payroll Costs for Policy & Communications Advisor (May 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-May-18		Payroll for Policy & Communications Advisor (May 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
31-May-18		Payroll Costs for Policy & Communications Advisor (May 16 - 31)	\$ 443.75	\$ -	\$ 443.75
31-May-18		Payroll for Policy & Communications Advisor (May 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
31-May-18	R593048	Contract services for Social Media Manager (May 2018)	\$ 1,961.93	\$ 88.38	\$ 1,873.55
15-Jun-18		Payroll Costs for Policy & Communications Advisor (June 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Jun-18		Payroll for Policy & Communications Advisor (June 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
30-Jun-18		Payroll Costs for Policy & Communications Advisor (June 16 - 30)	\$ 443.75	\$ -	\$ 443.75
30-Jun-18		Payroll for Policy & Communications Advisor (June 16 - 30)	\$ 3,125.00	\$ -	\$ 3,125.00
3-Jul-18	R593060	Contract services for Social Media Manager (June 2018)	\$ 1,554.00	\$ 70.00	\$ 1,484.00
15-Jul-18		Payroll Costs for Policy & Communications Advisor (July 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Jul-18		Payroll for Policy & Communications Advisor (July 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
20-Jul-18	R595622	Advertising for Pride Week	\$ 150.00	\$ -	\$ 150.00
31-Jul-18		Payroll Costs for Policy & Communications Advisor (July 16 - 31)	\$ 443.75	\$ -	\$ 443.75

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31-Jul-18		Payroll for Policy & Communications Advisor (July 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
2-Aug-18	R593068	Contract services for Social Media Manager (July 2018)	\$ 1,204.35	\$ 54.25	\$ 1,150.10
15-Aug-18		Payroll Costs for Policy & Communications Advisor (Aug 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Aug-18		Payroll for Policy & Communications Advisor (Aug 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Aug-18		Payroll Costs for Policy & Communications Advisor (Aug 16 - 31)	\$ 443.75	\$ -	\$ 443.75
31-Aug-18		Payroll for Policy & Communications Advisor (Aug 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Aug-18	R593076	Contract services for Social Media Manager (August 2018)	\$ 1,748.25	\$ 78.75	\$ 1,669.50
15-Sep-18		Payroll Costs for Policy & Communications Advisor (Sept 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Sep-18		Payroll for Policy & Communications Advisor (Sept 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
30-Sep-18		Payroll Costs for Policy & Communications Advisor (Sept 16 - 30)	\$ 443.75	\$ -	\$ 443.75
30-Sep-18		Payroll for Policy & Communications Advisor (Sept 16 - 30)	\$ 3,125.00	\$ -	\$ 3,125.00
5-Oct-18	R593087	Contract services for Social Media Manager (September 2018)	\$ 446.78	\$ 20.13	\$ 426.65
9-Oct-18	R593086	Photographs for use by Mayor Clark including social media	\$ 262.50	\$ 12.50	\$ 250.00
15-Oct-18		Payroll Costs for Policy & Communications Advisor (Oct 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
15-Oct-18		Payroll for Policy & Communications Advisor (Oct 1 - 15)	\$ 443.75	\$ -	\$ 443.75
31-Oct-18		Payroll Costs for Policy & Communications Advisor (Oct 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Oct-18		Payroll for Policy & Communications Advisor (Oct 16 - 31)	\$ 443.75	\$ -	\$ 443.75
6-Nov-18	R602007	Contract services for Social Media Manager (October 2018)	\$ 1,359.75	\$ 61.25	\$ 1,298.50
15-Nov-18		Payroll Costs for Policy & Communications Advisor (Nov 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Nov-18		Payroll for Policy & Communications Advisor (Nov 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
30-Nov-18		Payroll Costs for Policy & Communications Advisor (Nov 16 - 30)	\$ 443.75	\$ -	\$ 443.75
30-Nov-18		Payroll for Policy & Communications Advisor (Nov 16 - 30)	\$ 3,125.00	\$ -	\$ 3,125.00
3-Dec-18	R602020	Contract services for Social Media Manager (November 2018)	\$ 2,020.20	\$ 91.00	\$ 1,929.20
15-Dec-18		Payroll Costs for Policy & Communications Advisor (Dec 1 - 15)	\$ 443.75	\$ -	\$ 443.75
15-Dec-18		Payroll for Policy & Communications Advisor (Dec 1 - 15)	\$ 3,125.00	\$ -	\$ 3,125.00
31-Dec-18		Payroll Costs for Policy & Communications Advisor (Dec 16 - 31)	\$ 443.75	\$ -	\$ 443.75
31-Dec-18		Payroll for Policy & Communications Advisor (Dec 16 - 31)	\$ 3,125.00	\$ -	\$ 3,125.00
2-Jan-19	R602038	Contract services for Social Media Manager (December 2018)	\$ 1,651.13	\$ 74.38	\$ 1,576.76
<b>Total:</b>			<b>\$ 103,505.48</b>	<b>\$ 803.08</b>	<b>\$ 102,702.41</b>

**2018 Budget: \$ 128,000.00**

**Total Spent: \$ 102,702.41**