

**Communications and Constituency Relations Allowance
Mayor's Office
January 1 to December 31, 2021**

Payment Date	Doc #	Description	Amount	GST Rebate	Total
		Payroll for Policy & Communications Advisor (January)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (January)	\$ 808.29	\$ -	\$ 808.29
23-Feb-21	1900001459	Contract services for Social Media Manager (January 2021)	\$ 749.25	\$ 33.75	\$ 715.50
		Payroll for Policy & Communications Advisor (February)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (February)	\$ 836.20	\$ -	\$ 836.20
1-Mar-21	5000005475	Contract services for Social Media Manager (February 2021)	\$ 832.50	\$ 37.50	\$ 795.00
		Payroll for Policy & Communications Advisor (March)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (March)	\$ 883.25	\$ -	\$ 883.25
31-Mar-21	5000010710	Contract services for Social Media Manager (March 2021)	\$ 1,065.60	\$ 48.00	\$ 1,017.60
		Payroll for Policy & Communications Advisor (April)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (April)	\$ 883.25	\$ -	\$ 883.25
3-May-21	5000007242	Contract services for Social Media Manager (April 2021)	\$ 699.30	\$ 31.50	\$ 667.80
		Payroll for Policy & Communications Advisor (May)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (May)	\$ 1,059.50	\$ -	\$ 1,059.50
8-Jun-21	5000008484	Contract services for Social Media Manager (May 2021)	\$ 1,065.60	\$ 48.00	\$ 1,017.60
		Payroll for Policy & Communications Advisor (June)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (June)	\$ 933.78	\$ -	\$ 933.78
6-Jul-21	5000013528	Contract services for Social Media Manager (June 2021)	\$ 2,164.50	\$ 97.50	\$ 2,067.00
		Payroll for Policy & Communications Advisor (July)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (July)	\$ 940.63	\$ -	\$ 940.63
31-Jul-21	100052440	Subscription for office communications software	\$ 182.30	\$ 18.07	\$ 164.23
5-Aug-21	5000015967	Contract services Social Media Manager (July 2021)	\$ 432.90	\$ 19.50	\$ 413.40
		Payroll for Policy & Communications Advisor (August)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (August)	\$ 940.63	\$ -	\$ 940.63
		Payroll for Policy & Communications Advisor (September)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (September)	\$ 940.63	\$ -	\$ 940.63
		Payroll for Policy & Communications Advisor (October)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (October)	\$ 856.71	\$ -	\$ 856.71
1-Nov-21	5000025539	Contract services Social Media Manager (October 2021)	\$ 399.60	\$ 18.00	\$ 381.60
		Payroll for Policy & Communications Advisor (November)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (November)	\$ 522.70	\$ -	\$ 522.70

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1-Dec-21	5000029352	Contract services Social Media Manager (November 2021)	\$ 912.42	\$ 41.10	\$ 871.32
		Payroll for Policy & Communications Advisor (December)	\$ 6,083.00	\$ -	\$ 6,083.00
		Payroll Costs for Policy & Communications Advisor (December)	\$ 512.45	\$ -	\$ 512.45
1-Dec-21	100125468	Advertising for Health Care Workers' Appreciation Week	\$ 89.62	\$ -	\$ 89.62
23-Jan-22	5000039132	Contract services Social Media Manager (December 2021)	\$ 549.45	\$ 24.75	\$ 524.70
			\$ 92,257.06	\$ 417.67	\$ 91,839.39

2021 Budget: \$ 132,300.00

Total Spent: \$ 91,839.39